

College Council Meeting Minutes

Date: 7.16.20 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: Zoom Video Conference

Attendees

Cynthia Risan – Committee Chair; Shalee Hodgson – Meeting Moderator; Laura Lundborg – Recorder; 120+ Participants – employees and students.

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
CCC Return to Campus Draft Plan and Return to Campus Policy	Tom Sonoff, Melissa Richardson, Bob Cochran, Kelly Montgomery, Lori Hall and Jennifer Anderson	<p>Alissa, Tim, and David shared a few words about returning to campus. They encouraged everyone to read through the written plan carefully and provide feedback. Draft documents can be found on the College Council site.</p> <p>Though there is a state mandated deadline of September 1, to turn in the plan, the College has no intention of opening campus on that day. The process will move forward in a slow and careful way to allow time and space for all safety concerns. College Council is one of the multiple opportunities to talk about the processes and gather feedback/suggestions. The plan and policies are not set in stone, they will evolve and change based on new information. There will also be work toward creating resource material to support the plan and policies.</p> <p>Tom shared a PowerPoint about what the workgroup has been working on, the plan due to Clackamas County Health Authority, the application to return to campus, and next steps.</p> <p>Bob Cochran and Kelly Montgomery shared progress and plans related facilities and sanitation. Lori Hall shared progress and plans to ensure communication to all. Melissa Richardson shared a draft policy for students, faculty, staff, and visitors. The new policy will replace the previous social distancing policy. Jennifer Anderson shared areas in the Student Code of Conduct that reference student rights and responsibilities and the process for making referrals to the conduct team.</p> <p><u>Questions and Comments</u> – some questions may be answered following the meeting. Tom will address in updated draft to present at the next College Council, July 30.</p> <p>Comment: suggesting workgroup representation of a Classified member from Student Services.</p>

**CCC Return to Campus
Draft Plan and Return to
Campus Policy (continued)**

Q: Regarding those classes that do reopen. With that small number of people will the student number/load be changed?
Comment: instructors will need face shields or masks with the clear plastic inserts, as we may have students that are hearing impaired.

Q: Will the bottle filling stations also be closed??
A: If the water station has a bottle fill station, the fill station will remain operable. If it is non-bottle only, we will evaluate on a case-by-case basis.

Q: Does the Rave Guardian app do contact tracing?
A: The app has location services, and you will need to go into the app settings to disable or alter the location services.

Q: Is the app ADA accessible?
Q: Does the app ask permission to access areas of the personal phone?
Q: My understanding is the initial decision for courses and/or programs to return to campus starts at the lowest level and works up from there. i.e. FTF, PTF, and ACE that work directly in those disciplines have a conversation about if they want to return to campus at all, then proceed up the chain from there. Does that sound correct?
A: That is correct.

Q: Has the ADA Fed law shifted to look at a Pandemic in its accommodations?
Q: If a student is not wearing a mask, will staff and faculty or individual rooms have stockpiles of masks to offer students to try to bring them into compliance first? I would hate for unconscious biases or systemic barriers to affect how these policies are enforced.
A: Masks will be available through ASG and college safety for all campuses. Departments can also request masks to keep on hand through College Safety or Campus Services.

Q: What is the process for needed revisions of the plan and policy going to look like?
Q: Does the event with a student who has refused to wear a mask trigger any safety precautions for the faculty and staff? Do they now consider themselves potentially exposed?
Q: Is there a plan to address an anti-mask demonstration?
Q: Will shields be hung in areas where students are being seen one on one (as in Student Services; advising, Rook, etc.)?
Q: So all students who will claim an exemption to wearing a mask will be vetted through DRC?
Q: Will there be any messaging or signs that consider ESL students?
A: We can get whatever items are needed translated.

<p>CCC Return to Campus Draft Application Criteria</p>	<p>David Plotkin</p>	<p>David shared a draft document for prioritizing of courses and programs to be offered in face-to-face format. This is a working document to support the application to return to campus. Will need the Return to Campus Plan to be further along before detailed discussion can happen about prioritizing. A rough draft has recently been shared with Association leaders. There will be plenty of opportunities to provide feedback as the document finalization is not urgent. It will be used if we reach some kind of capacity and need to make prioritized decisions.</p> <p>This summer we will focus on very few limited test cases of students on campus. The process for the prioritization will be more geared toward fall.</p> <p>Will have an updated draft available in advance of the next College Council, and will also be reviewed at Presidents' Council.</p> <p><u>Questions and Comments</u> – some questions are related to first agenda item.</p> <p>Suggestion: may be missing some of the people in the written documents; suggest using 'employees' instead of "faculty & staff". The latter is not inclusive and it also calls out separation of groups.</p> <p>Suggestion: some terms being used seem problematic in language understanding, such as <i>advice, permission, necessity, obligation</i>, and the use of <i>must, may, should, encouraged</i>. Important to have shared governance to ensure clear and understandable language.</p> <p>Q: If the US approves cancelling legal liability for employers (owners etc.), is there going to be a concerted plan in place to also indemnify the employee of the college? If the student/parent can't sue the college -- can they sue us?</p> <p>A: Typically, employees acting in the scope of their work would have the College hold liability. However, new legislation is being introduced to Congress to limit liability of employers. This topic will need further research and guidance from Oregon Community College Association (OCCA).</p>
<p>COVID19 Survey Results and EYES Spring 2020 Results</p>	<p>Lauren McGuire</p>	<p>Postponed until July 30.</p>

<p>Association Reports</p> <ol style="list-style-type: none"> 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential 		<p>ASG – no report.</p> <p>Classified – on report.</p> <p>Part-time Faculty – Co-President Leslie Normandy introduced new association members. Association is working to reach out to members about plans to offer professional development opportunities, taught by part-time faculty – event dates to be determined. Also, clearing up grievances.</p> <p>Full-time Faculty – Jay Leuck introduced himself as faculty president.</p> <p>Admin/Confidential – Amy Cannata shared that the group is working with Jason Novak and Jil Freeman on designing the shared governance processes.</p>
<p>Announcements</p>		<p>Clackamas Volunteers in Medicine – President Cook shared about conversations with CVM that may affect CCC. The volunteer group, which provides healthcare to underinsured and uninsured residents of Clackamas County, is looking for a new location. The building they are currently in is being sold. They reached out to us for consideration of being located on the Oregon City campus. This is being considered and there are some pluses with having them on campus:</p> <ul style="list-style-type: none"> • The majority of our students would qualify for their services. • There would be opportunity for students in healthcare programs to get practical experience completed on site. <p>Looking at Clairmont space for easy access to students. CVM will be looking to move in about a year. More information to come as the plans progress.</p> <p>Increased Workforce Development Funds – Workforce Advisor Brent Finkbeiner shared there is an increase in funding available to students for training and job placement. Recent funding sources include:</p> <ul style="list-style-type: none"> • Federal Emergency and Disaster Relief • Job Corps Scholars Program <p>Please share the news and encourage students to contact Workforce Development Services at 503-594-6246. Brent would also be happy to come to meetings to share information.</p>

Announcements (continued)		<p>Student Handbook – John Ginsburg shared that the student handbook will not be printed in bulk this year, as we will have limited students on campus. There will be a PDF version on the public site and a scaled down version to print as needed.</p> <p>Title IX – John Ginsburg shared that a workgroup is in process of updating Title IX policies to incorporate recent changes made at the federal level.</p> <p>Ruling to maintain Deferred Action for Childhood Arrivals (DACA) – John Ginsburg thanked folks at CCC that worked hard to contact each of our international students during the week prior to the ruling to ensure them we are here for support.</p>
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Upcoming Meeting Dates	Time	Location
July 30	12:00 – 1:30PM	Zoom video conference

Meeting Minutes & Documents

College Council minutes and supporting documents can be found at
<http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body>